Board of County Commissioners
Lyon County, Nevada

The Honorable Board of Lyon County Commissioners met this day, Thursday, May 16, 2024 at 9:00 A.M. in the LYON COUNTY ADMINISTRATIVE COMPLEX, 27 S. MAIN STREET, YERINGTON, NV 89447.

1. Roll Call

Present: Chair David Hockaday, Vice-Chair Wes Henderson, Commissioner Scott Keller, Commissioner Tammy Hendrix and Commissioner Robert Jacobson

Staff Present: Comptroller Josh Foli, County Manager Andrew Haskin and Assistant District Attorney Illyssa Fogel

2. Invocation given by Garry Leist of Calvary Chapel Dayton Valley

3. Pledge of Allegiance

4. Public Participation

Comm. Hockaday asked for public comment.

Yerington resident, Don Hunter, stated there is an increase of released inmates trespassing on his property and a recently released inmate broke into one of his vehicles to take shelter.

5. For Possible Action: Review and Adoption of Agenda

Comm. Hockaday asked for public comment and there was none.

Comm. Keller moved to adopt the agenda, Comm. Henderson seconded, and the motion passed 5-0.

6. Presentation of awards and/or recognition of accomplishments

6.a. For Presentation Only: Recognize the Lyon County Human Services Director, Shayla Holmes, for her efforts and service to the citizens of Lyon County in receiving the National Alliance on Mental Illness (NAMI) Western Nevada Chapter's 2024 Leadership of the Year award and her education achievement of completing her dissertation earning her Doctoral Degree.

County Manager Andrew Haskin presented Human Services Director Shayla Holmes with the National Alliance on Mental Illness (NAMI) Western Nevada Chapter's 2024 Leadership of the Year Award.

The Commissioners thanked Shayla Holmes for her continued efforts and congratulated her on her recent accomplishments.

7. Commissioners/County Manager Reports

Comm. Jacobsen attended a tour at the Tesla Factory. He recognized the passing of Dan McCassie. He also wished all the athletes participating in spring sports good luck.

Comm. Keller attended many breakout sessions for the National Association of Counties - Western Interstate Region. He also attended meetings with Northern Nevada Development Authority and the Comstock Metals Plant.

Comm. Henderson stated the Carson Area Metropolitan Planning Organization meeting was cancelled and he was unable to attend the Silver City Advisory Board and Moundhouse Advisory Board meetings.

Comm. Hendrix attended a tour at the solar panel recycling facility in Silver Spring.

Comm. Hockaday attended a Smith Valley Park Board meeting, Walker River Irrigation District meeting and the Agenda Review meeting.

County Manager Andrew Haskin stated he has been working with Emergency Manager Taylor Allison, Utilities Director David Bruketta and the City of Yerington on the well issue that Taylor will report on later in the meeting. He updated the board that Lyon County officially owns the property for the Dayton Government Complex and since they have started turning dirt, there has been a lot of dust with the recent high winds and he is looking into how to get that taken care of.

8. Elected Official's Reports

Commander Ryan Powell reminded the board that this week is National Police Week and shared memorial photos. He also stated that life vests will be given out to children at Lake Lahontan on Memorial Weekend.

Comm. Jacobson wanted to recognize Deputy Lee for his great attitude.

Comm. Henderson thanked the Sheriff's Office for their continued efforts.

9. Appointed Official's Reports

Comptroller Josh Foli stated the Human Resources Director has given her notice and her last day is June 3, 2024.

10. Advisory Board Reports

There were none at this time.

11. CONSENT AGENDA

Comm. Keller and Comm. Jacobson stated they would like item 11.e to be heard separately.

Comm. Hockaday stated that he would like item 11.c to be pulled to be heard separately.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to approve the Consent Agenda items 12.a through 12.f, pulling 11.c and 11.e for further discussion, Comm. Henderson seconded, and the motion passed 5-0.

11.a. For Possible Action: Review and accept claims and financial reports.
- **Claims Report 4-16-24 to 4-30-24**

• Cash Report 4-30-24

The cash balance as of April 30th, 2024 was $138,879,622.18. County claims totaled $989,007.33 and payroll totaled $1,248,614.10.

11.b. For Possible Action: Review and accept travel claims.
• Travel Report 4-16-24 to 4-30-24

Travel claims total as of April 30th, 2024 was $10,980.41.

11.c. For Possible Action: Approve May 2, 2024 Minutes.
• BOCC 05.02.24 Minutes

Comm. Hockaday stated there was a correction made to the minutes removing the word "in" from Comm. Keller's comment on page 3 of the May 2, 2024 minutes.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve the May 2, 2024 minutes, Comm. Jacobson seconded, and the motion passed 5-0.

11.d. For Possible Action: Approve FY 2024-2025 Plan for the Provision of Indigent Defense Services.
• Lyon County Plan for the Provision of Indigent Defense Services - 2024-2025

11.e. For Possible Action: Approve cemetery rules and regulations that apply to all Lyon County cemeteries.
• Cemetery Rules and Regulations
• Cemetery Rules and Regulations (track changes)

Comm. Keller stated he would like item 10 to be worded differently to avoid misinterpretation of what one might consider as unsightly. Comm. Jacobson stated he agreed.

Facilities Director Doug Homestead stated he will look over how to reword this and also mentioned that this is not an urgent item and it can be brought back.

Comm. Henderson stated another option is a definition of the word "unsightly" could be added to the ordinance for clarification.

Comm. Jacobson stated that plot fees are currently waived for infants and children under the age of 3 years old. However, he would like to see the age be increased to 16 years old. Comm. Keller stated he agreed and would like this to be included when brought back.

County Manager Andrew Haskin recommended this item be brought back as an agenda item.

This item was tabled to be brought back at a later date.

11.f. For possible Action: Approve a two-year lease agreement with He Haz Mine, LLC, Series A for the period July 1, 2024 through June 30, 2026 for office space at Occidental Square in Dayton

with monthly rent and triple net assessment totaling $6,987.00 per month the first year and $7,244.50 per month the second year, with two optional one year renewals.
• NNN Commercial LCSO 2024

****END OF CONSENT AGENDA****
REGULAR AGENDA

12. Clerk/Treasurer

12.a. For Possible Action: Review and approve the updated investment policy resolution.
• Investment Policy Resolution (Track Changes)

Clerk/Treasurer Staci Lindberg gave a presentation reviewing the updated Investment Policy Resolution.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve the updated Investment Policy Resolution as presented, Comm. Jacobson seconded, and the motion passed 5-0.

13. Human Resources

13.a. For Possible Action: Review and approve the Employer/Partner Agreement and the Employer/Partner Agreement Addendum with the Comstock Youth Program for the Library. Grant authority for the Human Resources Director to sign and execute the agreement and the addendum.
• Comstock Youth Works Agreement Addendum
• Comstock Youth Employer/Partner Agreement
• Employer Agreement 2024 Dayton

Comptroller Josh Foli gave a presentation discussing the Employer/Partner Agreement and the Employer/Partner Agreement Addendum with the Comstock Youth Program for the Library.

Comm. Keller asked for the membership video to be provided to the Commissioners for their review.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to approve the Employer/Partner Agreement and the Employer/Partner Agreement Addendum with the Comstock Youth Program for the Library and grant authority for the Human Resources Director to sign and execute the agreement and the addendum, Comm. Henderson seconded, and the motion passed 5-0.

14. Utilities

14.a. For Possible Action: To approve a contract with AtkinsRealis, for an amount not to exceed $58,200 for engineering services related to the Aspen Creek Rapid Infiltration Basins and sewer ordinance review.
• AtkinsRealis Contract for Aspen Creek Rapid Infiltration Basins

Utilities Director David Bruketta gave a presentation reviewing the contract with AtkinsRealis for engineering services related to the Aspen Creek Rapid Infiltration Basins and sewer ordinance review.

Comm. Hockaday asked for public comment and there was none.

Comm. Keller moved to approve a contract with AtkinsRealis, for an amount not to exceed $58,200 for engineering services related to the Aspen Creek Rapid Infiltration Basins and sewer ordinance review, Comm. Henderson seconded, and the motion passed 5-0.

15. Comptroller

15.a. For Possible Action: Approve a contract with Paul Cavin Architect LLC for professional design services for the Dayton Government Center for a total fee of $2,123,800.

• Contract with Paul Cavin LLC - AIA B101-2017 Lyon County Administrative Building

Comptroller Josh Foli gave a presentation reviewing the contract with Paul Cavin Architect LLC for professional design services for the Dayton Government Center.

Comm. Jacobson and Josh Foli discussed and clarified safe guards protecting Lyon County in the event of design flaws.

Comm. Hockaday asked for public comment and there was none.

Comm. Jacobson moved to approve a contract with Paul Cavin Architect LLC for professional design services for the Dayton Government Center for a total fee of $2,123,800, Comm. Henderson seconded, and the motion passed 5-0.

16. Human Services

16.a. For Possible Action: Approve the services of independent contractor, Roman Polak, in an amount not to exceed $14,080 to provide behavioral Health Clinician services with the Mobile Outreach Safety Team (MOST).

• FY24 Mobile Outreach Safety Team Contract with Roman Polak

Human Services Director Shayla Holmes gave a presentation reviewing the services of independent contractor, Roman Polak to provide behavioral Health Clinician services with the Mobile Outreach Safety Team.

Comm. Hockaday asked for public comment and there was none.

Comm. Keller moved to approve the services of independent contractor, Roman Polak, in an amount not to exceed $14,080 to provide behavioral Health Clinician services with the Mobile Outreach Safety Team (MOST), Comm. Hendrix seconded, and the motion passed 5-0.

16.b. For Possible Action: Approve the services of independent contractor, Isabella Macabales, in an amount not to exceed $11,440 to provide Behavioral Health Clinician services with the Lyon County Resilient Families (LCRF) program.

• FY24 Lyon County Resilient Families contract with Isabella Macabales

Human Services Director Shayla Holmes gave a presentation reviewing the services of independent contractor, Isabella Macabales to provide Behavioral Health Clinician services with the Lyon County Resilient Families (LCRF) program.

Comm. Hockaday asked for public comment and there was none.

Comm. Keller moved to approve the services of independent contractor, Isabella Macabales, in an amount not to exceed $11,440 to provide Behavioral Health Clinician services with the Lyon County Resilient Families (LCRF) program, Comm. Jacobson seconded, and the motion passed 5-0.

17. Emergency Management

17.a. For Presentation Only: Lyon County Emergency Manager Taylor Allison to provide a report on current conditions of the City of Yerington's water supply system.

Emergency Manager Taylor Allison gave a presentation discussing the current conditions of the City of Yerington's water supply system.

Comm. Keller asked how many wells there are in which Taylor Allison responded there are four but one of them operates on an isolated system. He also asked how old these wells are and Taylor Allison responded that data is still being collected.

Comm. Jacobson asked if this well collapsed. Taylor Allison responded yes.

Comm. Jacobson asked if there will be a watering schedule in which Taylor Allison responded yes, that was discussed during a recent City Council meeting.

The Commissioners thanked Taylor Allison for her continued efforts.

18. County Manager

18.a. For Possible Action: Approve Task Order D, between LYON COUNTY, NEVADA and ARMSTRONG CONSULTANTS, INC., providing for professional engineering services for the Silver Springs Airport for Partial Parallel Taxiway Design, in the amount of $99,895, and to authorize the County Manager to sign.

- **Task Order D with Armstrong Consultants (Partial Parallel Taxiway Design)**

County Manager Andrew Haskin gave a presentation reviewing Task Order D, between Lyon County and Armstrong Consultants, Inc. providing for professional engineering services for the Silver Springs Airport for Partial Parallel Taxiway Design.

Comm. Henderson asked what the match was in which Andrew Haskin stated 6.25%.

Comm. Hockaday asked for public comment and there was none.

Comm. Henderson moved to approve Task Order D, between LYON COUNTY, NEVADA and ARMSTRONG CONSULTANTS, INC., providing for professional engineering services for the Silver Springs Airport for Partial Parallel Taxiway Design, in the amount of $99,895, and to authorize the County Manager to sign, Comm. Hendrix seconded, and the motion passed 5-0.

18.b. For Possible Action: Approve Task Order F, between LYON COUNTY, NEVADA and ARMSTRONG CONSULTANTS, INC., providing for professional engineering services for the Silver Springs Airport for Lighting System Upgrade Design, in the amount of $52,430, and to authorize the County Manager to sign.

- **Task Order F with Armstrong Consultants (Lighting System Upgrade Design)**

County Manager Andrew Haskin gave a presentation reviewing Task Order F, between Lyon County and Armstrong Consultants, Inc. providing for professional engineering services for the Silver Springs Airport for Lighting System Upgrade Design.

Comm. Hockaday asked for public comment and there was none.

Comm. Hendrix moved to approve Task Order F, between LYON COUNTY, NEVADA and ARMSTRONG CONSULTANTS, INC., providing for professional engineering services for the Silver Springs Airport for Lighting System Upgrade Design, in the amount of $52,430, and to authorize the County Manager to sign, Comm. Henderson seconded, and the motion passed 5-0.

18.c. For Possible Action: To discuss and provide direction to the County Manager in regards to developing a Bill Draft Resolution (BDR) for the 2025 Legislature, which may include: discussion on possible topics for a BDR; direction to staff to research and come back with information related to a possible BDR; and input from the public on possible topics for a BDR. The Board may direct staff to prepare a resolution and bring back to the Board for further consideration.

County Manager Andrew Haskin and the Commissioners discussed ideas in the development of the Bill Draft Resolution as well as organizations that it would need to be presented to.

Comm. Hockaday asked for public comment and there was none.

No action was taken on this item.

19. Agenda Requests

Comm. Jacobson extended an invitation to the City of Yerington for a representative to provide an update regarding the City of Yerington's water supply system to the board.

Comm. Keller would like an item brought back to discuss having more buildable environments for industrial businesses in Lyon County to help balance the revenue between commercial, industrial and residential businesses.

20. Commissioners Comments

Comm. Keller stated in the extreme future, Interstate 11 will probably be placed on the far side of Walker Lake, bypassing Hawthorne, and would like the board to be aware of what kind of impact this will have on Lyon County.

Comm. Henderson thanked Comm. Hockaday for always starting meetings on time.

21. Public Participation

Comm. Hockaday asked for public participation and there was none.

22. Closed Session pursuant to NRS 241.015(3)(b)(2)

There was a closed session at 10:33am.

23. Adjourn

Meeting was adjourned at 10:28am.

LYON COUNTY BOARD OF COMMISSIONERS

David D Hockaday

DAVE HOCKADAY, Chairman

ATTEST

Staci L

STACI LINDBERG, Lyon County Clerk/Treasurer